

From

To

Chief Chemical Examiner to Govt.
Thiruvananthapuram.

Letter No.....

Date.....

The samples described below are sent herewith for analysis through
CPO/CEO.....

1. Date and time collection
2. Description of each sample taken and shop No. with name of range and division
3. Quantity of each sample forwarded
4. Total No. of sample forwarded
5. Preservatives, If any used
6. Nature of Examination required
7. Sample for specimen impression of seal used to seal the sample



Office seal

Date.....

Signature.
Name and design.